

MANCHESTER PUBLIC SCHOOLS

Personnel & Finance Committee Agenda

Monday, September 11, 2017

5:30 p.m.

Lincoln Center

Directors' Room

1. FY 2016-2017 End of Year Financial Report and Transfers (Ref. 1)
2. FY 2017-2018 Budget Status/Reductions
3. FY 2018-2019 Budget Development Calendar
4. Transportation Update
5. GoFundMe Pages

The Board of Education welcomes the public to attend its committee meetings as observers. Public comments will not be recognized, however, written comments may be submitted to the committee chairs on items on the committee's agenda.

FY 2016-2017 Budget

In accordance with Board of Education Policy 3160, Transfer of Funds between Categories and End of the Year Close out, I am requesting the Board approve the following transfers to the FY2016-2017 Budget.

From:

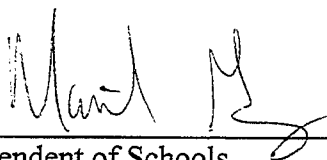
Employee Benefits	\$594,576.08
Professional Fees	141,771.29
Supplies	518,839.18
Property/Equipment	190,180.35
Other	30,581.30

Total: \$1,475,948.20

To:

Salaries	\$646,553.15
Contracted Services	56,521.60
Other Purchased Services	772,873.45

Total: \$1,475,948.20

Submitted by: 
Superintendent of Schools

August 15, 2017

FY 2017

141,771.29

56,521.60

	ORIGINAL APPROP	TRANSFRS ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
5110 CERTIFIED ADMINISTRATORS	\$4,713,106	(5,168)	\$4,707,938	\$4,848,714.21	\$0.00	(140,776.21)
5111 CERTIFIED SALARIES	42,016,233	(50,185)	41,966,048	42,207,602.48	-	(241,554.48)
5112 NON-CERTIFIED SALARIES	11,548,353	(27,985)	11,520,458	11,440,873.73	-	79,584.27
5113 GRANT DATA SPECIALIST	10,957	(984)	9,973	11,937.45	-	(1,964.45)
5114 GRANT FACILITATORS	54,533	682	55,215	48,811.59	-	6,403.41
5115 HOURLY EMPLOYEES	1,709,055	87,813	1,796,868	2,015,145.61	-	(218,277.61)
5117 TUTORS	776,336	(6,811)	769,725	911,077.18	-	(141,352.18)
5118 PARAPROFESSIONALS	3,982,336	-	3,982,336	3,919,281.47	-	63,054.53
5119 SPED 1:1 PARAPROFESSIONAL	78,557	-	78,557	51,763.10	-	26,793.90
5120 STUDY HALL MONITORS	138,744	-	138,744	143,395.53	-	(4,651.53)
5122 BUILDING SUBSTITUTES	256,201	-	256,201	316,551.31	-	(60,350.31)
5124 CERTIFIED DEGREE CHANGES	100,000	-	100,000	-	-	100,000.00
5126 WORKPLACE ED/BUSINESS COOR	22,032	(1,448)	20,584	21,526.92	-	(942.92)
5129 TECH/ONLINE LEARNING COORD	22,303	(1,641)	20,662	-	-	20,662.00
5130 OVERTIME	368,150	-	368,150	501,331.57	-	(133,181.57)
TOTAL-- SALARIES	\$65,796,896	(5,437)	\$65,791,459	\$66,438,012.15	\$0.00	(646,553.15)
5210 LIFE INSURANCE	\$119,855	(17)	\$119,838	\$137,677.71	\$0.00	(17,839.71)
5220 SOCIAL SECURITY	2,107,370	(4,340)	2,103,030	2,164,383.35	-	(61,353.35)
5230 TOWN PENSION	2,280,605	-	2,280,605	2,280,605.00	-	0.00
5235 DEFINED CONTRIBUTION	297,077	-	297,077	378,355.19	-	(81,278.19)
5240 TUITION REIMBURSEMENT	30,000	-	30,000	128,360.30	-	(98,360.30)
5250 UNEMPLOYMENT COMP.	100,000	-	100,000	37,796.47	-	62,203.53
5270 HEALTH & MAJ. MED.	16,332,954	(7,917)	16,325,037	15,483,758.86	-	841,278.14
5280 MAN. SELF INS. PROG. MSIP	869,165	-	869,165	869,165.00	-	0.00
5290 CERTIFIED-ACCUM. SICK	250,000	-	250,000	198,664.68	-	51,335.32
5291 NON-CERT. ACCUM. SICK	100,000	-	100,000	203,253.95	-	(103,253.95)
5292 CERTIFIED LONGEVITY	30,920	-	30,920	31,448.78	-	(528.78)
5293 NON-CERT. LONGEVITY	49,330	-	49,330	46,956.63	-	2,373.37
TOTAL--BENEFITS	\$22,567,276	(12,257)	\$22,555,022	\$21,960,425.92	\$0.00	594,576.08
5320 CONSULTANTS	\$493,314	(114,430)	\$378,884	\$342,304.83	-	36,579.17
5330 PROFESSIONAL DEVELOPMENT	269,894	74,818	344,712	296,184.90	-	48,527.10
5335 LEGAL FEES	150,000	-	150,000	124,558.50	-	25,441.50
5340 OTHER PROFESSIONAL SERV	172,700	49,595	222,295	192,340.97	-	29,954.03
5341 SPORTS OFFICIALS	52,870	(812)	52,058	50,788.51	-	1,269.49
5421 DISPOSAL SERVICES	186,000	-	186,000	143,254.44	-	42,745.56
5430 CONTRACTED SERVICES	1,935,840	55,823	1,991,663	1,670,963.57	-	320,699.43
5432 CONTRACTED KELLY SUBS	1,032,491	(62,091)	970,400	1,406,540.32	-	(436,140.32)
5435 REPAIR OF EQUIPMENT	160,988	(2,558)	158,430	120,445.97	-	37,984.03
5440 RENTALS	342,195	465	342,660	364,470.30	-	(21,810.30)
TOTAL--PURCHASE PROF SERVICES	\$4,796,292	810	\$4,797,102	\$4,711,852.31	\$0.00	85,249.69
5510 REGULAR TRANSPORTATION	\$2,808,984	(412)	\$2,808,552	\$2,588,463.87	-	220,088.13
5511 SPECIAL TRANSPORTATION	1,900,000	-	1,900,000	2,009,369.26	-	(109,369.26)

31-Mar-16

5512 FIELD & ATHLETIC TRIPS	320,719	(41,699)	279,020	192,546.17		86,473.83
5513 HOMELESS TRANSPORTATION	94,652	-	94,652	123,355.00		(28,703.00)
5529 INTERSCHOLASTIC INSURANCE	26,000	-	26,000	24,212.00		1,788.00
5530 TELEPHONE/COMMUN.	236,297	1,257	237,554	280,984.71		(43,430.71)
5535 SOFTWARE LICENSES/FEEES	29,245	(1,105)	28,140	27,724.10		415.90
5540 PRINTING/ADVERTISING	138,075	2,538	140,613	62,889.46		77,723.54
5541 POSTAGE	63,230	(328)	62,902	20,998.60		41,903.40
5561 TUITION-CT. DISTRICTS	3,305,528	-	3,305,528	3,665,227.98		(359,699.98)
5563 TUITION-PRIVATE	2,140,624	-	2,140,624	2,800,467.69		(659,843.69)
5580 TRAVEL/LODGING	121,451	(6,484)	114,967	86,386.61		28,580.39
5590 OTHER PURCHASED SERV.	104,620	3,096	107,716	136,516.00		(28,800.00)
TOTAL--OTHER PURCHASE SERV	\$11,289,405	(43,137)	\$11,246,268	\$12,019,141.45	\$0.00	(772,873.45)

5608 CAPITAL REPAIR	\$388,972	-	\$388,972	\$389,801.39		(829.39)
5610 GENERAL SUP. & MAT.	239,818	41,229	281,047	229,102.61		51,944.39
5611 INSTRUCTIONAL SUP. & MAT.	805,947	6,338	812,285	481,892.77		330,392.23
5612 COMPUTER SUP. & MAT.	284,389	(25,580)	258,809	198,996.85		59,812.15
5613 MAINTENANCE SUPPLIES	401,111	-	401,111	367,484.65		33,626.35
5615 TESTING	2,000	3,077	5,077	8,870.50		(3,793.50)
5616 ATHLETIC SUPPLIES	34,950	(2,495)	32,455	30,323.78		2,131.22
5617 CUSTODIAL SUP. & MAT.	316,273	9,000	325,273	321,264.16		4,008.84
5621 HEAT ENERGY	439,706	-	439,706	462,272.16		(22,566.16)
5622 ELECTRICITY	1,261,796	-	1,261,796	1,314,840.86		(53,044.86)
5623 WATER	94,445	-	94,445	94,695.85		(250.85)
5626 GASOLINE	207,283	-	207,283	179,102.26		28,180.74
5641 TEXTBOOKS	128,983	(869)	128,094	107,443.11		20,650.89
5642 LIBRARY BOOKS	92,891	(13,583)	79,308	68,592.80		10,715.20
5643 PERIODICALS	26,909	(4,589)	22,320	11,481.29		10,838.71
5650 MEDICAL SUPPLIES	30,890	(1,249)	29,641	23,954.56		5,686.44
5680 OFFICE SUPPLIES	194,937	5,830	200,767	159,430.22		41,336.78
TOTAL--SUPPLIES/UTILITIES	\$4,951,280	17,109	\$4,968,389	\$4,449,549.82	\$0.00	518,839.18

5732 VEHICLES	150,000	-	150,000	91,212.63		58,787.37
5734 COMPUTER EQUIP.	575,673	-	575,673	447,964.90		127,708.10
5735 CAPITAL PROJECTS	566,808	-	566,808	466,249.16		100,558.84
5739 SECURITY UPGRADES	100,000	-	100,000	100,000.00		0.00
5810 DUES & FEES	103,830	42,929	146,759	116,177.70		30,581.30
TOTAL--EQUIPMENT/OTHER	\$1,496,311	42,929	1,539,240	1,221,604		317,635.61

GRAND TOTAL	\$110,897,460	17	\$110,897,460	\$110,800,586.04	\$0.00	96,873.96
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returned
to Town

287,054.31

TOWN OF MANCHESTER

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

	ORIGINAL APPROP	TRANSFERS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
5110 CERTIFIED ADMINISTRATORS	4,713,106	-510,945	4,202,161	4,848,714.21	.00	-646,553.15	115.4%
5111 CERTIFIED SALARIES	42,016,233	191,369	42,207,602	42,207,602.48	.00	.00	100.0%
5112 NON-CERTIFIED SALARIES	11,548,353	-107,479	11,440,874	11,440,873.73	.00	.00	100.0%
5113 GRANT DATA SPECIALIST	10,957	980	11,937	11,937.45	.00	.00	100.0%
5114 GRANT FACILITATORS	54,533	-5,721	48,812	48,811.59	.00	.00	100.0%
5115 HOURLY EMPLOYEES	1,709,055	306,091	2,015,146	2,015,145.61	.00	.00	100.0%
5117 TUTORS	1,776,336	134,741	1,911,077	1,911,077.18	.00	.00	100.0%
5118 PARAPROFESSIONALS	3,982,336	-63,055	3,919,281	3,919,281.47	.00	.00	100.0%
5119 SPED I:1 PARAPROFESSIONAL	78,557	-26,794	51,763	51,763.10	.00	.00	100.0%
5120 STUDY HALL MONITORS	138,744	4,652	143,396	143,395.53	.00	.00	100.0%
5122 BUILDING SUBSTITUTES	256,201	60,350	316,551	316,551.31	.00	.00	100.0%
5124 CERT. DEGREE CHANGES	100,000	-100,000	0	0	.00	.00	0%
5126 WORKPLACE ED/BUSINESS COOR	22,032	-505	21,527	21,526.92	.00	.00	100.0%
5129 TECH/ON-LINE LEARNING COORD	22,303	-22,303	0	0	.00	.00	0%
5130 OVERTIME	368,150	133,182	501,332	501,331.57	.00	.00	100.0%
5210 LIFE INSURANCE	119,855	17,823	137,678	137,677.71	.00	.00	100.0%
5220 SOCIAL SECURITY	2,107,370	57,013	2,164,383	2,164,383.35	.00	.00	100.0%
5230 TOWN PENSION	2,280,605	0	2,280,605	2,280,605.00	.00	.00	100.0%
5235 DEFINED CONTRIBUTION	297,077	81,278	378,355	378,353.19	.00	.00	100.0%
5240 TUITION REIMBURSEMENT	30,000	98,360	128,360	128,360.30	.00	.00	100.0%
5250 UNEMPLOYMENT COMP.	100,000	-62,204	37,796	37,796.47	.00	.00	100.0%
5270 HEALTH & MAJ. MED.	16,332,954	-254,619	16,078,335	15,483,738.86	.00	594,576.08	96.3%
5280 MAN. SELF INS. PROG. MSIP	869,165	0	869,165	869,165.00	.00	.00	100.0%
5290 CERTIFIED-ACCUM. SICK	250,000	-51,335	198,665	198,664.68	.00	.00	100.0%
5291 NON-CERT. ACCUM. SICK	100,000	103,254	203,254	203,253.95	.00	.00	100.0%
5292 CERTIFIED LONGEVITY	30,920	529	31,449	31,448.78	.00	.00	100.0%
5293 NON-CERT. LONGEVITY	49,330	-2,373	46,957	46,956.63	.00	.00	100.0%
5320 CONSULTANTS	493,314	-9,238	484,076	484,074.83	.00	.00	100.0%
5330 PROFESSIONAL DEVELOPMENT	269,894	26,291	296,185	296,184.90	.00	.00	100.0%
5335 LEGAL FEES	150,000	-25,442	124,559	124,558.50	.00	.00	100.0%
5340 OTHER PROFESSIONAL SERVICES	172,700	19,641	192,341	192,340.97	.00	.00	100.0%
5341 SPORTS OFFICIALS	52,870	-2,081	50,789	50,788.51	.00	.00	100.0%
5421 DISPOSAL SERVICES	186,000	-42,746	143,254	143,254.44	.00	.00	100.0%
5430 CONTRACTED SERVICES	1,935,840	-321,398	1,614,442	1,670,963.57	.00	.00	100.0%
5432 CONTRACTED SUBS	1,032,491	374,049	1,406,540	1,406,540.32	.00	.00	103.5%
5435 REPAIR OF EQUIPMENT	160,988	-40,542	120,446	120,445.97	.00	.00	100.0%
5440 RENTALS	342,195	22,275	364,470	364,470.30	.00	.00	100.0%
5510 REGULAR TRANSPORTATION	2,808,964	-220,500	2,588,464	2,588,463.87	.00	.00	100.0%
5511 SPECIAL TRANSPORTATION	1,900,000	109,369	2,009,369	2,009,369.26	.00	.00	100.0%
5512 TRANSPORTATION FIELD/ATHLETICS	320,719	-128,173	192,546	192,546.17	.00	.00	100.0%
5513 HOMELESS TRANSPORTATION	94,652	28,703	123,355	123,355.00	.00	.00	100.0%
5529 INTERSCHOLASTIC INSURANCE	26,000	-1,788	24,212	24,212.00	.00	.00	100.0%
5530 TELEPHONE/COMMUN.	236,297	44,688	280,985	280,984.71	.00	.00	100.0%
5535 SOFTWARE LICENSES/FEES	29,245	-1,521	27,724	27,724.10	.00	.00	100.0%

TOWN OF MANCHESTER



YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

5540 PRINTING/ADVERTISING	ORIGINAL APPROP	TRANSFRS/ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
5540 PRINTING/ADVERTISING	138,075	-75,186	62,889	62,889.46	.00	.00	100.0%
5541 POSTAGE	63,230	-42,231	20,999	20,998.60	.00	.00	100.0%
5561 TUITION-CT. DISTRICTS	3,305,528	359,700	3,665,228	3,665,227.98	.00	.00	100.0%
5563 TUITION-PRIVATE	2,140,624	659,844	2,800,468	2,800,467.69	.00	.00	100.0%
5580 TRAVEL/LODGING	12,451	-35,064	86,387	86,386.61	.00	.00	100.0%
5590 OTHER PURCHASED SERV	104,620	-740,977	-636,357	136,516.00	.00	-772,873.45	-21.5%
5608 CAPITAL REPAIR	388,972	829	389,801	389,801.39	.00	.00	100.0%
5610 GENERAL SUP & MAT	239,818	508,124	747,942	229,102.61	.00	518,839.18	30.6%
5611 INSTRUCTIONAL SUP & MAT	805,947	-324,054	481,893	481,892.77	.00	.00	100.0%
5612 COMPUTER SUP & MAT	284,389	-85,392	198,997	198,996.85	.00	.00	100.0%
5613 MAINTENANCE SUPPLIES	401,111	-33,626	367,485	367,484.65	.00	.00	100.0%
5615 TESTING	2,000	6,871	8,871	8,870.50	.00	.00	100.0%
5616 ATHLETIC SUPPLIES	34,950	-4,626	30,324	30,323.78	.00	.00	100.0%
5617 CUSTODIAL SUP & MAT	316,273	4,991	321,264	321,264.16	.00	.00	100.0%
5621 HEAT ENERGY	439,706	22,566	462,272	462,272.16	.00	.00	100.0%
5622 ELECTRICITY	1,261,796	53,045	1,314,841	1,314,840.86	.00	.00	100.0%
5623 WATER	94,445	251	94,696	94,695.85	.00	.00	100.0%
5626 GASOLINE	207,283	-28,181	179,102	179,102.26	.00	.00	100.0%
5641 TEXTBOOKS	128,963	-21,520	107,443	107,443.11	.00	.00	100.0%
5642 LIBRARY BOOKS	92,891	-24,298	68,593	68,592.80	.00	.00	100.0%
5643 PERIODICALS	26,909	-15,428	11,481	11,481.29	.00	.00	100.0%
5650 MEDICAL SUPPLIES	30,890	-6,935	23,955	23,954.56	.00	.00	100.0%
5680 OFFICE SUPPLIES	194,937	-35,507	159,430	159,430.22	.00	.00	100.0%
5732 VEHICLES	150,000	-58,787	91,213	91,212.63	.00	.00	100.0%
5734 COMPUTER EQUIP.	575,673	-127,708	447,965	447,964.90	.00	.00	100.0%
5735 CAPITAL PROJECTS	566,808	186,495	753,303	466,249.16	.00	287,054.31	61.9%
5739 SECURITY UPGRADES	100,000	0	100,000	100,000.00	.00	.00	100.0%
5810 DUES/FEES	103,830	42,929	146,759	116,177.70	.00	30,581.30	79.2%
GRAND TOTAL	110,897,460	0	110,897,460	110,800,586.04	.00	96,873.96	99.9%

96,873.96

** END OF REPORT - Generated by Doreen Caron **